**S + V + O or Subject + Verb + Object**

- **Simple Present Tense** $S + V + O$
  - E.g. You write a letter.

- **Present Continuous Tense** $S + \text{is/am/are} + V + \text{ING} + O$
  - E.g. She is writing a letter.

- **Present Perfect Tense** $S + \text{has/have} + \text{Past Participle (PP.) of the Verb} + O$
  - E.g. They have written a letter.

- **Present Perfect Continuous Tense** $S + \text{has been/have been} + V + \text{ING} + O + \text{since/for}$
  - E.g. You have been writing a letter for three hours.

- **Simple Past Tense** $S + \text{Past Form of the Verb} + O$
  - E.g. He wrote a letter.

- **Past Continuous Tense** $S + \text{was/were} + V + \text{ING} + O$
  - E.g. I was writing a letter.

- **Past Perfect Tense** $S + \text{had} + \text{Past Participle (PP.) of the Verb} + O$
  - E.g. She had written a letter.

- **Past Perfect Continuous Tense** $S + \text{had been} + V + \text{ING} + O + \text{since/for}$
  - E.g. We had been writing a letter since morning.

- **Simple Future Tense** $S + \text{will/shall} + V + O$
  - E.g. We shall write a letter.

- **Future Continuous Tense** $S + \text{will be/shall be} + V + \text{ING} + O$
  - E.g. She will be cooking food.

- **Future Perfect Tense** $S + \text{will have/shall have} + \text{Past participle (PP.) of the Verb} + O$
  - E.g. She will have written a letter before we go.

- **Future Perfect Continuous Tense** $S + \text{will have been/shall have been} + V + \text{ING} + O + \text{since/for}$
  - E.g. They will have been writing a letter since morning.